

SkoolBag App download instructions



MARAYONG SOUTH
PUBLIC SCHOOL
64 McClean Street
Blacktown 2148

Phone: 9622 4216 Fax: 9831 356
Email: marayongs-p.school@det.nsw.edu.au

23.03.2020

Dear Parents/Guardians,

In light of the current COVID-19 situation, we have made the decision to ensure students have an online platform to connect with our school and their teachers. If you haven't already done so, please ensure that you have downloaded our school app "Skoolbag". This is to ensure that our communication with you is easier, quicker and more efficient as we will be using this app to provide students with school work.

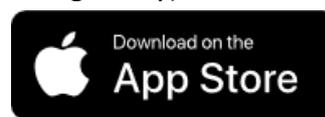
The *Skoolbag: School Communication* app allows us to keep you all updated with school information, news, calendar events and contact information.

If you have a smartphone (Android or iPhone) you can download Skoolbag: School Communication App from Google Play Android or the Apple Store for FREE. Access is also available on a tablet and iPad by following the same downloading process.

When we update the Marayong South Public School's Skoolbag: School Communication app with new information or news about the school, a push message notification will automatically be sent to your device to inform you of this update. You can then view the notification which will then take you directly to our app.

Instructions for download SkoolBag:

1. Using your device (iPad, iPhone, smart pad, tablet or android phone), visit the relevant marketplace for your product (Apple Store or Google Play).



2. Search for **Skoolbag: School Communication** and download the app.



3. Once downloaded, open the app. Here you will need to open an account with Skoolbag using an email address and a secure password, a confirmation email will be sent to the email address you used for further security checks.
4. Once you have created an account, open the app.
5. Tap on 'Add/Remove' circle and use the search bar within the app and enter the name our school: *Marayong South Public School*.
6. Tap the search button.
7. Once you see the school name/logo displayed, tap the '+' sign next to it:



Instructions on using the app Skoolbag:

1. On the home page, tap the Marayong South Public School's logo to enter the school.
2. In the **General** tab
 - a. *Notices* where all news and updates are sent here
 - b. *Upcoming Events*
 - c. *Current What's On 2020*
 - d. *Parent Handbook 2020*
 - e. *DEC NSW News feed*
3. In the **Groups** tab
 - a. Parents can add groups of interest (Kindergarten to Year 6) to be sent relevant information for their child's stage group.

Teacher check-ins:

In order for students to stay connected with their classroom teacher, the following platforms will be used:

- [Kindergarten to Year 2 - Instructions on how to access Seesaw](#)

Note: When accessing Seesaw from a computer, make sure to use Google Chrome or Firefox browsers as Internet Explorer does not support Seesaw.



chrome



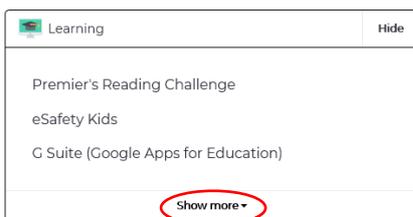
Firefox

 <p>CLASS app.seesaw.me</p>	<ol style="list-style-type: none">1. Download or update the Seesaw Class app on your device or go to app.seesaw.me to get started. <i>App update is required!</i>
	<ol style="list-style-type: none">2. Click 'I'm a Student' to log in with your Home Learning Code.
	<p>NOTE: Your teacher may have sent your Home Learning Code on a handout like this or in an email or text message.</p>
	<ol style="list-style-type: none">3. Enter your Home Learning Text Code or scan your Home Learning QR Code when you see this page.
	<ol style="list-style-type: none">4. Once logged in, you will be in your student journal where you can create posts, complete activities, and see Announcements from your teacher.

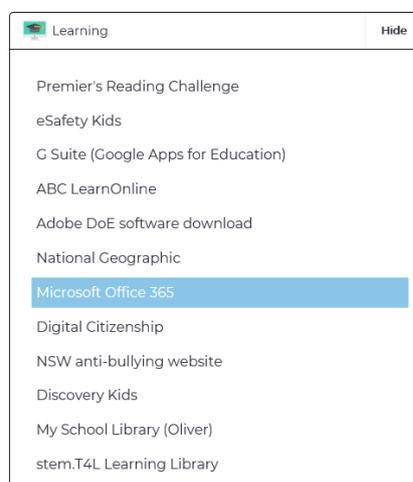
	5. To see activities from your teacher, tap the Activities tab (<i>on the right side under class name</i>).
	6. Click ' Add Response ' to respond.
	7. Always press the green check to save work to your journal.
	8. To see Announcements from your teacher, tap the inbox tab (<i>on the right side under class name</i>)

➤ **Years 3-6 - Instructions on how to access Microsoft 365's ClassNote**

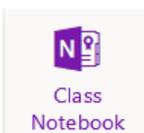
1. Go to student.det.nsw.edu.au/
2. Sign in with email address (firstname.lastname1@education.nsw.gov.au) and password (class name)
3. In Student Portal, locate **Learning** box.
4. At the bottom of the box click Show more



5. Locate and click on Microsoft Office 365



6. Locate and click on Class Notebook



Using these platforms, parents who choose to keep their children home, will still be able to stay connected with their child's teacher.

Kind regards,

Mrs Petrina Walker
Principal